

**Minutes**  
**Undergraduate Academic Affairs**  
**Wednesday, September 5, 2012**

**In Attendance:** Debbie Barbeau, Fr. Mike barber, Elizabeth Blessing, Craig Boyd, Richard Colignon, Lisa Dorsey, Susan Fanale, Patricia Gregory, Lisa Israel, Richard Joubert, Debi Lohe, Kent Porterfield, Ann Rule, Steve Sanchez, Bryan Sokol, Sabrina Tyuse, John Welch, Elizabeth Whitt

**Guests:** Bill Dannevick, Wasit Walamu

Dr. Whitt called the meeting to order and introductions were made. The May 2, 2012 meeting minutes were approved as submitted.

Dr. Whitt outlined the duties and responsibilities of the UAAC committee. UAAC is the principal advisory body to the Vice Presidents of the Frost, Health Sciences and Madrid Campuses relating to undergraduate education throughout the University. The system is two-tiered---a full committee and the faculty subcommittee that reviews all programs and proposals. The committee reviews and makes recommendations to the vice presidents concerning proposals for new undergraduate academic programs, policies affecting undergraduate education, co-curricular programing. All UAAC proposals, deliberations and formal actions will be shared regularly at CADD and GAAC meeting.

**Proposals:**

- a. Overview/Review: Changes in Certificates
  - Dr. Sanchez stated the Federal government and the Department of Education have announced that special approval is necessary for any certificate program to be "Title IV eligible".
  - Each institution must report graduation rate, attainment of jobs, advancement opportunities
  - Saint Louis University used the term "certificate" in the broadest sense of the word. Many programs that were originally called "certificate" are now minors.
  
- b. Certificate in Geographic Information Systems
  - Dr. Walamu explained the Department of Earth and Atmospheric Sciences offers a graduate certificate and are proposing to offer a certificate to undergraduate students.
  - The certificate offers a mix of GIS theory and practical training
  - The program is an 18 credit hour certificate
  - All courses are cross listed with graduate courses
  - The faculty sub-committee will meet to continue discussion of the program.

**Updates:**

- a. B.S. Psychology, B.S. in Neuroscience
  - Dr. Whitt stated there is continuing dialogue on the B.S. Psychology proposal. She will share updates on the proposal as they become available.
  - The B.S. in Neuroscience needs funding and will be added to the FY 14 budget discussions
- b. Review of Academic Policies
  - An analysis is being performed to determine how grades are used/not used
  - Some faculty do not turn in grades and how the "Incomplete" grade is assigned is under review
  - Repeat of Course Work Policy shows on the transcript each time a student has taken a course all grades for the said course are factored into the GPA
  - Discussion has begun to only count the latest grade into the GPA
  - There is continue discussion on Pass/No Pass grading
  - Contact Drs. Whitt or Sanchez with any issues
- c. Student Success Center is undergoing reorganization
  - Shelley Sawalich has left the University
  - Lisa Israel is working with Map- Works, tutoring and writing
  - Kelly Herbolich will be responsible for the 2013 SLU 101 sessions
  - Jane Jones was recently hired as the Program Director for Disability Services
  - Presently the recommended case load for an academic advisor is 300-1; this is being reviewed
  - The Early Warning System is linked to everyone connected to a student; the student's primary advisor is the "point person"
  - Susan Fanale announced an External Review is being done on Learning Communities; there are 407 students who are members of FIGS
  - John Welch stated there is a proposal for an academic re-organization of the Madrid campus; updates will be given as they occur
  - Kent Porterfield stated Mona Hicks will be coordinating teams for the upcoming presidential election
    - ✓ As of August 29, housing was at 99% (3800 students are living on campus)

There will be no UAAC faculty sub-committee meeting on September 12 because of a conflict with CADD.

The October UAAC meeting will be on October 3 beginning at 8:30am in VH 219.

The meeting adjourned at 10am.