

**Minutes**  
**Undergraduate Academic Affairs Committee**  
**October 11, 2018**

**Members in Attendance:** M. Allen, D. Barbeau, G. Barker, E. Blessing, M. Bultas, R. Cole, C. Duncan, W. Ebel, T. Gasmi, J. Haugen, C. Miller, A. Rellergert, D. Sleet, S. Steadman, L. Sweetman, K. Thatcher, S. Tyuse, J. Van Driest, N. Westhus, R. Wood

**Guest in Attendance:**

R. Hindi

**Call to Order:** R. Wood called the meeting to order at 9:00am.

**Approval of Minutes from the September 6, 2018 Meeting:** Minutes from the September 6, 2018 meeting were unanimously approved after changing the spelling of last name Lohe

**Program Change: Parks AMB (Hindi):**

- Changing number of hours to match the University policy from 6 up to 15 hours
- Allowing more graduate courses taking in senior year for an undergrad course.
- Number 12 – not clear how Program going to address student learning, specifically those in accelerated pathway – Parks to modify that statement to show for elective course.
- Need to change Frost Campus several times throughout handout
- Number 3 – clarify transfer students
- Number 5 – Clean up Degree requirements
- Dr. Hindi to resubmit and we look at again in November
- Dr. Wood would like a side by side

**Accelerated BSSW – MSW (Tyuse):**

- Angie to send handout to everyone – everyone to look over and will ask questions at next meeting

**Wait List Policy:**

- Task Force to be formed – several names have been submitted from undergraduate communities, they now need to be called to action. Trying to find someone to own it. Debbie volunteered to convene the committee. Goal is to try to go toward a more uniform application of waitlist policy and everyone use it.

**IP Grades:**

- Jay to bring basic recommendations to the next meetings – if you have any suggestions bring to Jay's attention

**Absence Policy:**

-Jay sent an email to Marleen to set up a meeting with Dr. Wood and others from various departments – they are to meet during the week of October 22 to discuss and will bring back information to the group.

-Dr. Wood shared handout of examples of Religious Observances Policies and suggested we adopt a policy.

-Gary made several suggestions – look at Georgetown’s policy. One school had numbers attached. Also, questioned do we have an attendance policy, maybe we need to have an attendance policy in affect then discuss the excused absents.

-Jay brought to our attention that we have parental leave policy at graduate level, do we need medical leave at undergrad level as well. Dr. Wood suggested we probably should have something out there as well.

### **Registrar Report:**

-New Policy on transfers – close to having a new packet

-Grade appeal – shortened to 90 days except for those graduating to possibly 30 days – Jay to bring draft to next meeting

-Jay brought to our attention that is a hot topic in the Country about once you hit the requirements for degree should we push the student out. This affects several things if they decide to stay – loans etc. Should we report. Jay is watching this situation, no decision being made now, just want to keep it on everyone’s radar.

### **Announcements:**

-AARC met for the 1<sup>st</sup> time last month – went well. Decisions were made and Jay notifies the Student and the Associate Dean.

- Gary wants UUAC to look at students who received a degree from SLU, were a little short in having another major, reapply to SLU and only must take the requirements, which maybe one class or one semester, then receive another degree from SLU

-Gary wants UUAC to discuss who should have oversight over the Scholars Program.

-Angie did incorporate the changes discussed in bylaws, however needs to change Vice President on first page

-Director of Core and Reinhart Center will join us in November Meeting

Meeting adjourned at 10:10am