In Attendance: Ellen Crowell, Laura Rettig, Katlin Kouns [attendance not taken: who was present? This was the meeting when we had lunch together]

1. Announcements and updates:

PAST BUSINESS

- A Fall 2018 update email from the Core Director went out on 12/30 to all FT Faculty / staff / admin in SLU and SLU Madrid. The message reflected the steady work we've accomplished to date.
- Core Design Workshop (hosted by Parks College) on 12/4 was very well attended. 44 people attended, forming eight working teams. Some groups came together as pre-formed core design teams; others came alone but formed working groups as a result of the workshop. Importantly, no team produced a model that looked like the Hanstedt constraint models we used for our earlier workshops. Lots of SLU=specific creativity emerging, with distinctive design structures.
- The Core Toolkit is now complete and posted.
- We held three Core brown bag sessions last week: Core / Social Sciences (hosted by Ness Sandoval); Core / Pre-med and Pre-health undergraduate students (hosted by Peggy Dotson) and Core / Humanities (hosted by Laura Franklin and Jenny Agnew). All were well attended and brought important questions and observations to the table.

FUTURE BUSINESS

- Our first UUCC meeting of Spring 19 will be on 1/15. We will meet weekly through January, then bi-weekly from Feb. 5th – March 28th to develop core models to present to SLU community the first week of April.
- Our summer schedule is not yet set, but we will likely meet for a longer session every other week in the morning as we did last summer, to accommodate Madrid representative schedule.
- Core director symposium: UUCC members, when polled, expressed most support for bringing in directors from Gonzaga, Boston College, Marquette. Also mentioned: Loyola Chicago, Santa Clara. We will approach top three first and then work down the list. We discussed when would this fit best in our SP semester and decided to try for mid-January but if that is impossible, as soon as possible in February. [note: date is Feb. 1st]

2. Looking forward: Plans for Sp19
Looking forward, our projected next steps will be:

- **February 1 - March 1, 2019:** UUCC brings together all submissions to identify points of overlap and convergence as well as common values and investments. All proposals will be made public.
- **March 1 - April 1, 2019:** UUCC synthesizes submissions into 2-3 possible models.
- **April 1 - May 19, 2019:** All members of the SLU community will be invited to submit comment and feedback on the proposed models via town halls, workshops, small group sessions, or other means.
- **May 19 - August 19, 2019:** UUCC will use all feedback to finalize a single draft architecture.
- **August 2019 - November 2019:** All members of the SLU community will be invited to submit comments, feedback and suggestions on the draft architecture. The draft model will go through an iterative process of consideration, vetting, alteration and revision.
- **December 2019:** The proposed architecture will be presented for a vote of the faculty in each college and school offering undergraduate programs.

More granularly, a draft approach to our weekly committee work in Spring 2019 might look like this:

- **February 1 - March 1, 2019:** UUCC brings together all submissions to identify points of overlap and convergence as well as common values and investments. All proposals will be made public.
- **March 1 - April 1, 2019:** UUCC synthesizes submissions into 2-3 possible models.
- **April 1 - May 19, 2019:** All members of the SLU community will be invited to submit comment and feedback on the proposed models via town halls, workshops, small group sessions, or other means.

3. UUCC membership for AY 19-20

- UUCC bylaws define term of service as 3-year appointments by academic year: Fall-Spring-Summer. This first group, however, has staggered (2 or 3 year) terms to ensure not all members rotate off at the same time. Those with 2-year terms (ending in August 2019) are Bill Rehg, Amber Johnson, Emily Lutenski, Bonnie Wilson, Ryan McCulla, Mike Swartwout, and Devita Stallings. The byaws state:
  The elected/appointed faculty representative members of UUCC are elected for three-year terms, up to a maximum of three terms (consecutive or non-consecutive). Terms will be staggered; during the committee's inaugural year (2017-2018), half of the faculty representatives will be appointed randomly to two-year terms, with subsequent terms (including renewals) being three-years. SGA representatives serve one-year, non-renewable terms.
- We will revisit the Bylaws at start of SP19 to change / clarify as needed: eg. Registrar as permanent secretary, SGA representative appointment / term limit language]

Adjourn: lunch / holiday celebration